



Port Alberni Port Authority Seasonal Moorage and Camping Application



Select request:	<input type="checkbox"/> China Creek Marina Seasonal Moorage	<input type="checkbox"/> China Creek Campground Seasonal Camping	<input type="checkbox"/> Both China Creek Seasonal Moorage & Seasonal Camping
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How did you find us?	<input type="checkbox"/> Boat Show	<input type="checkbox"/> Friend Referral	<input type="checkbox"/> Referral from another Marina
	<input type="checkbox"/> Broker Referral	<input type="checkbox"/> Internet	<input type="checkbox"/> Other:
	<input type="checkbox"/> Former Customer	<input type="checkbox"/> Newspaper or Magazine:	

Customer Name:		City:	
Address:		Province:	Postal Code:
Home Phone:	Cell Phone:	Work Phone:	
E-mail (REQUIRED):			
Vessel Name:		Registration Number:	
*ELOV:	**Beam:	Make & Model:	Sail/Power:
Emergency Contact:		Emergency Phone:	

* ELOV Extreme Length of Vessel includes bow sprit, swim step, davits, dinghy, rudder posts, or anything else that adds to the overall length.

** Beam measured at widest point of vessel.

- The non-refundable waitlist fee is \$25.00 per marina.** This fee only applies if moorage is not immediately available and your name is placed on a waitlist. The amount of the waitlist fee will be deducted from the moorage fees when accepted.
- It is the responsibility of the Applicant to keep the marina office advised of any changes to contact or vessel information.** When moorage becomes available we will notify you by e-mail and follow up by telephone if there is no response to the emailed offer. If we are unable to reach you, or you fail to accept our offer of moorage within four (4) days, your application fee is forfeit and your name will be removed from the waitlist without further notice.
- Prior to move-in the Port Alberni Port Authority requires a signed moorage agreement, proof of ownership, and proof of insurance. Only the applicant signing this application will have rights to moorage at a Port Authority Marina.** The slip for which you have applied will be for the benefit of the below named/signed applicant, his/her spouse/valid domestic partner, and/or minor children.
- Your vessel must fit the assigned slip in order to obtain moorage.** It is important that the vessel size listed above remains accurate.
- Permitted watercraft includes vessels being used as a means of transportation, recreational boating, or yachting which are designed for and capable of navigation on open waters. **Live-aboards are not permitted.**
- See our website at www.portalberniportauthority.ca for a list of rates and policies.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY:

Method of Payment:	<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	<input type="checkbox"/> Visa	<input type="checkbox"/> Master Card
Credit Card Number:	_____		Expiration date:	_____
Processed by:	_____		Date:	_____ Time: _____

(Form Revised 2017-11-07)



China Creek Campground and Marina Seasonal WAITLIST POLICY

- Moorage Waitlist requires a \$25.00 non-refundable deposit and the Seasonal Moorage Application must be submitted to register for the Waitlist.
- Seasonal Camping Waitlist requires a \$100 non-refundable deposit and the Seasonal Camping Application must be submitted to register for the Waitlist.
- If BOTH Seasonal Moorage and Seasonal Camping is requested then the non-refundable deposit is \$125.00
- Guest requesting both Seasonal Camping and Seasonal Moorage will be given priority over guests requesting moorage or camping only
- Current guests on “Guests Requesting Change in Moorage or Campsites” list will be given priority after allocating those requesting BOTH seasonal moorage and camping.
- Port Authority staff will allocate open slips by length of berth
- Waitlist members with boats shorter than the available slip may accept the moorage opportunity but must pay the full rate for the length of that berth. However, the member may decline this opportunity in order to continue waiting for an appropriate sized berth without removing their place from the list.
- Waitlist members are responsible to ensure Marina Staff are notified of any changes to contact information or boat or RV length. Failure to do will result in forfeiture of the member’s place on the Waitlist.
- Waitlist members will have 4 days to respond to the opportunity upon notification by Port Authority staff. Failure to do so will cause the member to be removed from the Waitlist.
- If a Waitlist member declines an appropriate berth or campsite they will be removed from the Waitlist.
- Once a Waitlist member is removed from the Waitlist the member must reapply if interested in future moorage.
- As the Waitlists are updated, the original will be saved for a maximum of 3 years.